

# PROTOCOL FORM - YTA COMPLIANCE CHECK REPORTING

Prepaid Inpatient Health Plan: \_\_\_\_\_ MRL #: \_\_\_\_\_

Inspection Date: (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_ Time of Visit: \_\_\_\_: \_\_\_\_  a.m.  p.m.

Youth Inspector: Name/ID Number: \_\_\_\_\_ / \_\_\_\_\_

Age/Date of Birth: \_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  (M) Male  (F) Female

Adult Chaperone: Name/ID Number: \_\_\_\_\_ / \_\_\_\_\_

Outlet Information (affix label or print legibly):

**CORRECTION to outlet information listed above:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

1. **Type of Retailer\* [Select only one]:**  (01) Grocery  (02) Convenience  (03) Gas Station  
 (04) Restaurant  (05) Bar/lounge  (06) Other (Specify) \_\_\_\_\_

2. **Type of Outlet:**  (OTC) Over the Counter  (VM) Vending Machine

3. **Is Outlet Eligible?**  (1) Yes (If yes, go to #4b.)  
 (0) No (If no, complete #4a, then skip to signatures.)

**4a. If no, check one of the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> (I-1) Out of Business                   | <input type="checkbox"/> (I-6) Unlocatable                           |
| <input type="checkbox"/> (I-2) Does not Sell Tobacco products    | <input type="checkbox"/> (I-7) Wholesale only/Carton sale only       |
| <input type="checkbox"/> (I-3) Inaccessible by Youth             | <input type="checkbox"/> (I-8) Vending Machine Broken                |
| <input type="checkbox"/> (I-4) Private Club or private Residence | <input type="checkbox"/> (I-9) Duplicate                             |
| <input type="checkbox"/> (I-5) Temporary closure                 | <input type="checkbox"/> (I-10) Other ineligibility (Specify): _____ |

**4b. If Outlet was eligible, was inspection completed?**

- (EC) Yes (If yes, go to #5.)  
 (0) No (If no, complete #4c, then skip to signatures)

**4c. If no, check one of the following reasons. (N1 and N8 are not valid for Synar Checks):**

- |   |   |
|---|---|
| <input type="checkbox"/> (N1) <del>In operation but closed at time of visit</del> | <input type="checkbox"/> (N6) Drive thru only/youth inspector has no driver's license |
| <input type="checkbox"/> (N2) Unsafe to access                                    | <input type="checkbox"/> (N7) Tobacco out of stock                                    |
| <input type="checkbox"/> (N3) Presence of Police                                  | <input type="checkbox"/> (N8) <del>Ran out of time</del>                              |
| <input type="checkbox"/> (N4) Youth inspector knows salesperson                   | <input type="checkbox"/> (N9) Other noncompletion (Specify): _____                    |
| <input type="checkbox"/> (N5) Moved to new location but not inspected             |   |

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5. If inspection was completed, was buy attempt successful?  (1) Yes  (0) No
6. Clerk:  (01) Only asked my age  (02) Asked for my ID  (0) Did not ask either
7. What was clerk's gender?  (M) Male  (F) Female
8. What is the race/ethnicity of the clerk?  (01) Black  (02) White  (03) Native American  
 (04) Hispanic  (05) Asian  (06) Arab/Chaldean  (07) Other \_\_\_\_\_
9. Tobacco was accessible for self-service.  (1) Yes  (0) No
10. What kind of tobacco did you attempt to purchase? [Choose one of the varieties below]
- (01) Pack of Cigarettes (full package of 20)  
 (02) Cigars (cigars, cigarillos, little cigars)  
 (03) Smokeless Tobacco (chew, snuff, spit)  
 (04) Single Cigarette (a.k.a. "loosie")
11. Loosie questions:
- a. Was a loosie offered after purchase of cigarette pack attempted?  (1) Yes  (0) No
- b. Were loosies openly displayed for self-service?  (1) Yes  (0) No
12. Was a Youth Tobacco Act Sign posted?  (1) Yes  (0) No

**Comments:**

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**Youth Inspector Signature:** \_\_\_\_\_

**Adult Chaperone Signature:** \_\_\_\_\_

\*See Glossary

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## GLOSSARY OF SYNAR CODES & ESTABLISHMENT TYPES

(See question #1)

**(01) Grocery Store:** A retail store that primarily sells groceries and household goods with a limited number of nonfood items. Some of the larger chain grocery stores may have an adjacent gas station with the same name. Some grocery store examples: Kroger Supermarket, IGA, Whole Foods, Ma & Pa Markets (small retail outlet usually owned and operated by an individual or family).

**(02) Convenience Store:** Located in either residential or commercial areas; they offer a limited range of products at premium prices with a speedy checkout. Some examples: Party stores, 7Eleven, Quality Dairy and Circle K.

**(03) Gas Station:** a retail station for servicing motor vehicles especially with gasoline and oil. Sometimes have an affiliate convenience store or fast food vendor on site. Examples are Shell, Mobil and Valero.

**(04) Restaurant:** A business that prepares and serves food and drink to customers in return for money. Some examples are: Applebee's, Friday's and local restaurants.

[Note: As a result of the Clean Air Act, most restaurants no longer sell tobacco products, however, some have adjacent bars/lounges.]

**(05) Bar/lounge:** establishment whose main feature is a bar for the sale of liquor often serves food in a public building combining lounging, smoking and drinking. Examples are: sports bars and lounges.

**(06) Other:** Tend to be large inventory or "big box" retailers who offer a wide array of products and services. They compete mainly on price offers for an extensive assortment of merchandise at affordable and cut-rate prices. Normally, retailers sell less fashion-oriented brands, may be a supercenter, pharmacy, dollar store, chain department store, etc. Some examples are: Walmart, Target, Walgreens, Meijer, Dollar General or Family Dollar.

Attention: Synar Coordinator  
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