

Meeting Agenda

SUD OVERSIGHT POLICY BOARD

Wednesday, April 16, 2025

4:30 PM

Board Room - Community Mental Health of Ottawa County
12265 James Street, Holland, MI 49424

1. Call to Order: Chair
2. Roll Call/Introductions: Chair
3. Public Comment: Chair
4. Conflict of Interest: Chair
5. Review/Approval of Agenda-Chair (*Attachment 1*)
Suggested Motion: To approve the April 16, 2025, LRE Oversight Policy Board meeting agenda as presented.
6. Review/Approval of Minutes-Chair (*Attachment 2*)
Suggested Motion: To approve the March 12, 2025, LRE Oversight Policy Board meeting minutes as presented.
7. Old Business
8. New Business
 - a. PA2 Fund Balance (*Attachment 3*)
 - b. CMHOC Request for Additional PA2 Funding (*Attachment 4*)
Suggestion Motion: To approve the transfer of FY25 Ottawa County Reserve PA2 funds to CMHOC in the total amount of \$60,000.
 - c. HealthWest Request for Additional PA2 Funding (*Attachment 5*)
Suggestion Motion: To approve the transfer of FY25 Muskegon County Reserve PA2 to HealthWest funds in the total amount of \$76,000.
 - d. Wedgwood Christian Services Request for Additional PA2 Funding (*Attachment 6*)
Suggestion Motion: To approve the transfer of FY25 Kent County Reserve PA2 to Wedgwood Christian Services in the amount of \$8,300.
9. Round Table
10. Next Meeting
June 11, 2025 – 4:00 PM
CMHOC Board Room

Meeting Agenda
SUD OVERSIGHT POLICY BOARD

Wednesday, March 12, 2025 4:00 PM
 Board Room - Community Mental Health of Ottawa County
 12265 James Street, Holland, MI 49424

CALL TO ORDER: Chair

Mr. Sweeney called the March 12, 2025, LRE Oversight Policy Board meeting at 4:05 p.m.

ROLL CALL/INTRODUCTIONS: Chair

Welcome New Members - Updated Board Roster (*Attachment*)

Present at Roll Call:

MEMBER	P	A	MEMBER	P	A
Zee Bankhead	x		Chris McGuigan		x
Shelly Cole-Mickens	x		David Parnin	x	
Mark DeYoung	x		Sarah Sobel		x
Dawn Fuller		x	Stan Stek		x
Kristine Huston	x		James Storey	x	
Rebecca Lange	x		Joe Stone	x	
Horace Lattimore	x		Patrick Sweeney	x	
Richard Kanten		x	Robert Walker	x	

PUBLIC COMMENT

Mark Witte, On Point Chief Executive Officer. (Written comments distributed)

CONFLICT OF INTEREST

Due to professional conflict, Mr. Sweeney will not participate in decisions related to PA2 requests for additional funds.

REVIEW/APPROVAL OF AGENDA-Chair

LRE OPB 25-10 Motion: To approve the March 12, 2025, LRE Oversight Policy Board meeting agenda as presented.

Moved by: Parnin Support: Walker

MOTION CARRIED

REVIEW/APPROVAL OF MINUTES-Chair

LRE OPB 25-11 Motion: To approve the February 12, 2025, LRE Oversight Policy Board meeting minutes as presented.

Moved by: Stone Support: Parnin

MOTION CARRIED

OLD BUSINESS

PA2 Fund Balance – As a follow up to the discussion during the January meeting, the information presented provided an overview of PA2 balance by each County. This information will be presented to the Oversight Policy Board annually.

Mr. Sweeney commented on the trend reflecting an increase every year, noting that the task of the OPB is to find ways to use the funds appropriately and sustainably as well as ensuring the funds are available for providers who need access to them. Reserve funds serve as both emergency funds and funds that might be utilized for necessary services. Ideally, PA2 funds are built into budgets and are returned to the communities from which they have been raised.

NEW BUSINESS

Election Officers – Patrick Sweeney

LRE OPB 25-12 Motion: To continue with the current slate of officers (Patrick Sweeney, Chair; Rebecca Lang, Vice Chair; Sarah Sobel, Secretary)

Moved by: Walker Support: Stone

MOTION CARRIED

Finance Report (Maxine Coleman)

Ms. Coleman reviewed the statement of activities through January, 2025 and provided an overview of budget status. Block Grant expenses and revenue are slightly lower than budgeted. PA2 is currently underspent. Block Grant funds are used before PA2 as PA2 funds can be carried forward. Medicaid and Healthy Michigan overall expenses are below expectations for this point in the year.

N180 Request for Additional PA2 Funding - Don Avery, Amy Rotman, Kerri Kempema
Amy Rotman, Chief Financial Officer, provided information about programs that will receive the requested funding. Multiple provider agencies are contracted for these services. Network180 has investigated using other funding sources for these services. There is not enough Medicaid funding available to sustain these programs in FY2025.

LRE OPB 25-13 Motion: To approve the transfer of Kent County Reserve PA2 funds to Network180 in the total amount of \$1,879,569

Moved by: Stone Support: Cole-Mickens

MOTION CARRIED

HealthWest Request for Additional PA2 Funding – Brandi Carlson

Requesting additional PA2 funds to offset cuts to other grants (SOR) to support current programs.

LRE OPB 25-14 Motion: To approve the transfer of Muskegon County Reserve PA2 to HealthWest funds in the total amount of \$80,470.00.

Moved by: Parnin Support: Cole-Mickens

MOTION CARRIED

STATE/REGIONAL UPDATES

MDHHS Press Release– Mary Marlatt-Dumas

There is no clear information related to the state’s plan regarding an RFP for PIHPs. Updates will be provided as information becomes available.

MDHHS/PIHP Contract – Mary Marlatt-Dumas

Five PIHPs signed the contract as presented by MDHHS, five did not (including LRE). There are concerns about contract language related to CCBHC, the Waskul Settlement, and the 7.5 percent ISF cap. Four of the five that did not sign have joined a lawsuit against the state; LRE has not joined that lawsuit.

LRE is engaged in a lawsuit against the state regarding the state’s determination that LRE owes \$13.7 million from FY2023. Negotiations continue.

Prevention Changes - HW/PHMC – Stephanie VanDerKooi/Amy Embury

Public Health Muskegon County (PHMC) was unable to continue to run SUD prevention programs due to staffing challenges. Funding for Muskegon County prevention is being transferred to HealthWest. HealthWest will assume the plan that has been established for prevention services through PHMC. PHMC will continue to provide staff to assist with tobacco and alcohol compliance checks.

PREVENTION/TREATMENT UPDATES – Amy Embury/Amanda Tarantowski

Prevention – Amy Embury

- i. March is Problem Gambling Awareness Month
- ii. Prevention Data

LRE receives a specific allocation for Gambling Prevention in the region (\$221,000). Several providers in the region receive funding for prevention programming.

Treatment – Amanda Tarantowski

Ottawa County has started an SUD Health Home Project and have enrolled two individuals into the program. Muskegon County has expressed interest in participating in the future.

ROUND TABLE

Opiate Settlement Updates – no updates

NEXT MEETING

June 18, 2025 – 4:00 PM
CMHOC Board Room

ADJOURN:

LRE OPB 25-15 Motion: To adjourn the March 12, 2025 Lakeshore Regional Entity Oversight Policy Board Meeting

Moved by: Cole-Mickens Support: Bankhead

MOTION CARRIED

Mr. Sweeney adjourned the March 12, 2025 Lakeshore Regional Entity Oversight Policy Board meeting at 5:10 p.m.

Lakeshore Regional Entity PA2 Fund Balance Reconciliation Report

Bank Balances as of:	02/28/2025
LRE PA2 Checking	100,000.00
LRE Funding CDARS CD Placement	-
LRE PA2 Repurchase Agreement Account	14,618,380.22
	14,718,380.22

County PA2 Checking Balances as of:	02/28/2025
Allegan County	692,799.28
Kent County	7,342,634.79
Lake County	307,480.20
Mason County	795,953.18
Muskegon County	1,524,455.62
Oceana County	390,850.96
Ottawa County	3,664,206.19
Total County Checking Balances	14,718,380.22

<u>County Fund Balances</u>	PA2 Beginning Balance	FY25 Revenue & Interest	FY25 Expenses	<i>Unaudited</i>	02/28/2025 Fund Balance
Allegan County	802,660.95	17,839.74	56,161.07		764,339.62
Kent County	7,917,532.01	147,992.43	418,130.61		7,647,393.83
Lake County	304,138.06	2,790.18	0.00		306,928.24
Mason County	797,419.12	9,125.93	9,909.00		796,636.05
Muskegon County	1,623,214.13	31,588.79	115,347.54		1,539,455.38
Oceana County	405,617.24	4,265.29	0.00		409,882.53
Ottawa County	3,781,891.26	51,383.28	147,106.77		3,686,167.77
County Fund Balance Total	15,632,472.77	264,985.64	746,654.99		15,150,803.42



4/3/2025

Stephanie VanDerKooi
Lakeshore Regional Entity
5000 Hakes Dr, Suite 500
Norton Shores, MI 49441

Dear Ms. VanDerKooi,

I am writing to request \$60,000.00 in Ottawa County PA2 funds to replace ARPA funding that was paused effective April 1st, 2025. This funding will allow SoBar Recovery Community Center to continue its operations in serving the recovery community in Ottawa County.

Our current funding model for SoBar Recovery Community Center blends PA2 and ARPA funds, and we will be able to sustain funding with current PA2 until mid June. The additional \$60,000.00 will allow us to continue funding for the remainder of the fiscal year.

Please feel free to contact me with any additional questions.

Sincerely,

A handwritten signature in cursive script that reads "Joel Ebbers".

Joel Ebbers, LMSW CAADC
Director of Substance Use Services
Community Mental Health of Ottawa County

PROGRAM BUDGET SUMMARY
LAKESHORE REGIONAL ENTITY

October 2024 Version

ATTACHMENT 4A

PROGRAM PA2 SPECIAL PROJECT		PROJECT		DATE PREPARED 11/19/2024			
GRANTEE NAME OTTAWA CMH				BUDGET PERIOD From: 10/1/2024 To: 9/30/2025			
MAILING ADDRESS (Number and Street) 12265 JAMES STREET				FISCAL YEAR OF AGREEMENT 10/1/2024 9/30/2025		AMENDMENT #	
CITY, STATE, ZIP CODE HOLLAND MI, 49424				FEDERAL ID NUMBER 38-6004883			
EXPENDITURE CATEGORY				TOTAL BUDGET (Use Whole Dollars)			
1. SALARY & WAGES							\$ -
2. FRINGE BENEFITS							\$ -
3. TRAVEL							\$ -
4. SUPPLIES & MATERIALS							\$ -
5. CONTRACTUAL							\$ 193,147.00
6. SUBAWARD (Subcontractors-Subrecipients)							\$ -
7. EQUIPMENT							\$ -
8. OTHER EXPENSES							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
9 TOTAL DIRECT EXPENDITURES (Sum of Lines 1-7)							\$ 193,147.00
10 INDIRECT COSTS: Rate #1 %							\$ -
INDIRECT COSTS: Rate #2 %							\$ -
11 TOTAL EXPENDITURES							\$ 193,147.00

SOURCE OF FUNDS:

12. FEES & COLLECTIONS							\$ -
13. LRE - GRANT AGREEMENT							\$ -
14. LRE - PA2							\$ 133,147.00
15. OTHER - LOCAL							\$ -
16. OTHER - FEDERAL							\$ -
17. OTHER(S)							\$ -
							\$ -
							\$ -
							\$ -
18. TOTAL FUNDING							\$ 133,147.00

If this is red, it does not balance with Total Expenditures

AUTHORITY: P.A. 368 of 1978	The Department of Health and Human Services is an equal opportunity employer, services and programs provider.
COMPLETION: Is Voluntary, but is required as a condition of funding.	

**PROGRAM BUDGET - COST DETAIL
LAKESHORE REGIONAL ENTITY**

ATTACHMENT 4B

Grantee completes the yellow shaded cells.

Use **WHOLE DOLLARS** Only

PROGRAM		PROJECT		BUDGET PERIOD		DATE PREPARED
PA2 SPECIAL PROJECT				From: 10/1/2024	To: 9/30/2025	11/19/2024
GRANTEE NAME		MAILING ADDRESS (Number and Street)		BUDGET AGREEMENT		AMENDMENT #
OTTAWA CMH		12265 JAMES STREET		<input type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT		
CITY, STATE, ZIP CODE		HOLLAND MI, 49424		FEDERAL ID #		38-6004883
1. SALARY & WAGES:				POSITIONS REQUIRED		TOTAL SALARY
POSITION DESCRIPTION				COMMENTS		
Volunteer Salaries and Wages						
				1. TOTAL SALARY & WAGES:		\$ -
2. FRINGE BENEFITS: (Specify)						
<input type="checkbox"/> FICA <input type="checkbox"/> LIFE INS <input type="checkbox"/> DENTAL INS <input type="checkbox"/> UNEMPLOY <input type="checkbox"/> VISION <input type="checkbox"/> WORK COMP <input type="checkbox"/> MEDICAL <input type="checkbox"/> HEARING INS OTHER (specify): _____ <input type="checkbox"/> RETIREM <input type="checkbox"/> DISABILITY OTHER (specify): _____ OTHER (specify): _____		Composite Rate % Fringe Benefits, Excluding Tuition Remission & Volunteer Fringe Benefits <input type="checkbox"/> Tuition Remission (list amount) <input type="checkbox"/> Volunteer Fringe Benefits (list amount)				\$ -
				2. TOTAL FRINGE BENEFITS:		\$ -
3. TRAVEL: (Specify if category exceeds 10% of Total Expenditures)						
Volunteer Travel and Training						
				3. TOTAL TRAVEL:		\$ -
4. SUPPLIES & MATERIALS: (Specify if category exceeds 10% of Total Expenditures)						
				4. TOTAL SUPPLIES & MATERIALS:		\$ -
5. CONTRACTUAL						
Name		Address		Amount		
SOBAR(BUILDING MEN FOR L		710 CHICAGO DRIVE SUITE 200 HOLLAND MI 494		\$	121,147.00	
COMMUNITY ACTION HOUSE		739 PAW PAW DRIVE, HOLLAND MI 49423		\$	60,000.00	
GENOA		12265 JAMES STREET, HOLLAND MI 49424		\$	12,000.00	

16. OTHER - FEDERAL		\$	-
17. OTHER(S)			
		\$	-
		\$	-
		\$	-
18. TOTAL FUNDING		\$	133,147.00
<i>If this is red, it does not balance with Total Expenditures</i>			
AUTHORITY: P.A. 368 of 1978	The Department of Health and Human Services is an equal opportunity employer, services and programs provider.		
COMPLETION: Is Voluntary, but is required as a condition of funding.			
DCH-0386(E) (Rev 8/15) (EXCEL) Previous Edition Obsolete	<i>Use Additional Sheets as Needed</i>		

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DeMinimis 15% Indirect Rate Calculator
 Fiscal Year 2025 Grant Agreements

NOTE: Grantee completes the yellow shaded cells.
 The Other cells will be automatically calculated.

GRANTEE NAME:	OTTAWA CMH
GRANT PROGRAM NAME:	PA2 SPECIAL PROJECT
GRANT PROJECT (if applicable):	0

A. TOTAL BUDGETED PROGRAM EXPENSES

1	Salaries and Wages	-	
2	Fringe Benefits	-	
3	Employee Travel and Training/Conferences	-	
4	Supplies and Materials	-	
5	Subawards/Subrecipient Services	-	
6	Contractual - Professional and Personnel Services	193,147.00	
7	Communications	-	
8	Rent Expense	-	
9	Space Expenses	-	
10	Capital Expenditures - Equipment and Facilities	-	
11	Client Assistance - Rent	-	
12	Client Assistance - All Other	-	
13	Other Expenses	-	
14	Volunteer Salaries and Wages	-	
15	Volunteer Fringe Benefits	-	
16	Volunteer Travel and Training	-	
Total Program Expenses			193,147.00

B. EXCLUDED EXPENSES

Rent Expense			-
Capital Expenditures - Equipment and Facilities			-
Client Assistance -Rent			-
Tuition Remission			-
Scholarships and Fellowships			-
Participant Support Costs			-
Charges for Patient Care			-
Portion of Subaward in Excess of \$50,000			-
	Subrecipient Name	Total Budgeted	
1)	0	-	-
2)	0	-	-
3)	0	-	-
4)	0	-	-
5)	0	-	-
6)	0	-	-
7)	0	-	-
8)	0	-	-
9)	0	-	-
10)	0	-	-
11)	0	-	-
12)	0	-	-
13)	0	-	-

14)	0	-	-
15)	0	-	-
16)	0	-	-
17)	0	-	-
18)	0	-	-
19)	0	-	-
20)	0	-	-
21)	0	-	-
22)	0	-	-
23)	0	-	-
24)	0	-	-
25)	0	-	-
Total Excluded Expenses			-

C. TOTAL BUDGETED MODIFIED DIRECT COSTS

193,147.00

D. CALCULATED BUDGETED DeMINIMIS EXPENSES

28,972.05

Budget Narrative:

Grantee completes the yellow shaded cells.

Briefly describe and justify the projected costs for each budget category. The narrative must include costs budgeted for the specified LRE funded project only.

Personnel:

\$ -

[Yellow shaded area for Personnel narrative]

Travel:

\$ -

[Yellow shaded area for Travel narrative]

Supplies & Materials:

\$ -

[Yellow shaded area for Supplies & Materials narrative]

Subcontracts:

\$ 193,147.00

To continue contract with Community Action House to provide peer recovery services to the unhoused in Ottawa County. To continue partnership with Building Men for Life for SoBar Community Recovery Center. Funding will be to expand the program to allow for more individuals to participate at the community recovery center. Genoa additional funding needed for MAT in the Jail.

[Yellow shaded area for Subcontracts narrative]

Equipment:

\$ -



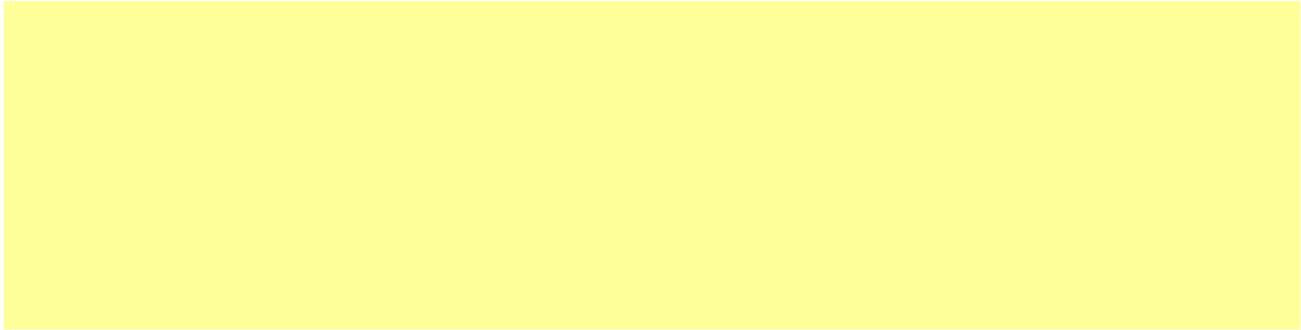
Other Expenses:

\$ -



Indirect Costs:

\$ -



If the program is not using the 15% DeMinimis rate, a copy of the approved indirect cost rate and/or cost allocation plan must be attached.



April 3, 2025

Lakeshore Regional Entity
c/o Amanda Tarantowski
5000 Hakes Dr, Suite 500
Norton Shores, MI 49441

Dear Ms. Tarantowski:

I am writing this letter to request a budget increase for Fiscal Year 2025 for PA2. HealthWest would like to increase our budget by \$76,000.00 for a total of \$431,071.00.

Due to additional funding cuts in COVID-19 Substance Use and Gambling Services, Treatment 3 ARPA, HealthWest has budgeted staffing, administrative and organizational support for Life Align. We did make cuts in other areas within our ARPA grant to reduce our needs. However, we still came up \$76,000.00 short to meet our community demands.

The funds will be paid to the providers based on the applicable H0038 encounters or Financial Status Reports monthly.

A budget amendment along with a budget narrative has been submitted via SharePoint.

As HealthWest has planned and communicated previously, we are working to move the LEAD team into a billable SUD Treatment Team. They are currently being trained and working toward credentialing. The team will make sure that all clients will have an ASAM Continuum, SUD BHTEDS, working more like a clinical treatment team and creating treatment plans. We are also applying for additional grant funds due to services being provided in the Jail. Should Medicaid approve the extension of the clients plan when incarcerated for a longer period, this will help shore up Medicaid billing process and procedures.

All other sources have been fully expended and due to the immediate stop in work, HealthWest was unable to allocate enough additional funds from other sources to cover these needs.

Please feel free to contact me if additional detailed information is needed. I can be reached at 231-724-1111. Thank you for your consideration.

Respectfully,

Brandy Carlson

Brandy Carlson
HealthWest Chief Financial Officer

Main Office

PROGRAM BUDGET - COST DETAIL
LAKESHORE REGIONAL ENTITY

Grantee completes the yellow shaded cells.

Use WHOLE DOLLARS Only

PROGRAM	PROJECT	BUDGET PERIOD		DATE PREPARED
PA2	PA2	From: 10/1/2024	To: 9/30/2025	4/2/2025
GRANTEE NAME	MAILING ADDRESS (Number and Street)	BUDGET AGREEMENT		AMENDMENT #
HealthWest	376 E Apple Avenue	<input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> AMENDMENT		2
CITY, STATE, ZIP CODE	Muskegon, MI 49442	FEDERAL ID #		38-6006063
1. SALARY & WAGES:		COMMENTS	POSITIONS REQUIRED	TOTAL SALARY
POSITION DESCRIPTION				
LEAD Recovery Coaches		2 FTE's: 70% SOR, 30% PA2	0.600	\$ 23,334.60
LEAD Case Managers		2FTE's: 50% SOR, 50% PA2	1.000	\$ 49,941.00
LEAD Project Manager		1 FTE: 25% SOR, 25% PA2	0.250	\$ 12,807.00
Volunteer Salaries and Wages				
1. TOTAL SALARY & WAGES:			1.850	\$ 86,083.00
2. FRINGE BENEFITS: (Specify)				
<input checked="" type="checkbox"/> FICA	<input checked="" type="checkbox"/> LIFE INS	<input checked="" type="checkbox"/> DENTAL INS	Composite Rate % 45.00%	\$ 38,737.35
<input checked="" type="checkbox"/> UNEMPLOY	<input checked="" type="checkbox"/> VISION	<input checked="" type="checkbox"/> WORK COMP	Fringe Benefits, Excluding Tuition Remission & Volunteer Fringe Benefits	
<input checked="" type="checkbox"/> MEDICAL	<input checked="" type="checkbox"/> HEARING INS	OTHER (specify): _____	<input type="checkbox"/> Tuition Remission (list amount)	
<input checked="" type="checkbox"/> RETIREM	<input type="checkbox"/> DISABILITY	OTHER (specify): _____	<input type="checkbox"/> Volunteer Fringe Benefits (list amount)	
		OTHER (specify): _____	2. TOTAL FRINGE BENEFITS:	\$ 38,737.00
3. TRAVEL: (Specify if category exceeds 10% of Total Expenditures)				
Volunteer Travel and Training				
3. TOTAL TRAVEL:				\$ -
4. SUPPLIES & MATERIALS: (Specify if category exceeds 10% of Total Expenditures)				
Co-occurring group supplies				\$ 4,000.00
4. TOTAL SUPPLIES & MATERIALS:				\$ 4,000.00
5. CONTRACTUAL				
Name	Address	Amount		
Family Outreach Center - discretionary		\$ 2,500.00		
Priscilla Shafor - CCAR Facilitator		\$ 4,000.00		
Fresh Coast Alliance - Recovery Support Services		\$ 25,000.00		
Life Align RCO		\$ 113,437.00		
EWP - Recovery Support Services		\$ 75,000.00		

Request for PA2 reserve funds		\$ 76,000.00
		\$ -
		\$ -
18. TOTAL FUNDING		\$ 431,071.00
<i>If this is red, it does not balance with Total Expenditures</i>		
AUTHORITY: P.A. 368 of 1978	The Department of Health and Human Services is an equal opportunity employer, services and programs provider.	
COMPLETION: is Voluntary, but is required as a condition of funding.		
DCH-0386(E) (Rev 8/15) (EXCEL) Previous Edition Obsolete	<i>Use Additional Sheets as Needed</i>	

Request for Additional PA2 Funds Wedgwood Christian Services

Contact: Cathy Racalla-Blouin, Prevention Services Team Lead
cracalla@wedgwood.org
616-831-5639 office
616-490-7592 cell

1. The total amount of reserve PA2 funds being requested. \$8300

2. A justification for why the reserve PA2 funds are needed.

With the loss of our ARPA funds, Wedgwood is requesting additional funds to ensure that we can continue to provide SUD prevention services through the Project Success program at our third school site, Burton Middle School. Burton Middle School is in southwest Grand Rapids and serves nearly 500 6th-8th grade students. The Burton Middle school population is 68% Hispanic, 28% African American, 2% White and 2% two or more races. There is a great need for services at this school site as 78% are considered economically disadvantaged. Wedgwood has provided prevention services to this school site for over 10 years. Burton school leadership is fully in support of these services and incorporates them into the work of the school social worker, dean of students, health classes and suspension reduction program. The ARPA funds were used to partially support this program site and additional funds are needed to continue to serve this community.

3. A description of the programs/services and applicable service codes for which the funds are intended.

The funds would be used to partially fund a staff person to implement the Project Success program at Burton Middle School with the following components:

Project SUCCESS is a universal, selective and indicated program designed to prevent and reduce substance use among youth in a school setting. It represents a combination of interventions designed to address the unique needs of the population where it is implemented. There are five program components to Project SUCCESS:

- 1. The Prevention Education Series** – An 8-session alcohol, tobacco and other drug prevention program. Concepts covered include: identify and resist pressures to use substances, correct misperceptions about the prevalence and acceptability of substance use, and understand the consequences of substance use. These concepts are covered in four topics areas: Being an adolescent, Alcohol and other Drugs, Family pressures/problems and Skills for coping.
- 2. Small Group Education and Individual Meetings** – The Project SUCCESS Facilitator will conduct time limited individual sessions and small education/early intervention groups following participation in the Prevention Education Series, assessment or referral. Topics vary depending on the need presented and include prevention for students who are risk.

3. **Parent Engagement** – Project SUCCESS includes parents as collaborators in prevention through parent workshops, consultations, referral and involvement in other school/community activities.
4. **School-wide and Community Awareness and Outreach Activities** – Project SUCCESS activities help students change their normative perceptions of alcohol, tobacco and other drug use and increase school bonding through student involvement in planning and implementation of programs. Project Success Facilitators can also provide consultation on school/community substance use policies to promote awareness and advocacy of effective policies.
5. **Referral** - Students and parents who require treatment, more intense counseling or other services are referred to appropriate agencies or practitioners. Wedgwood's continuum of care services can offer a solution for those in need of treatment or challenged by ATOD-related problem behavior.

Project SUCCESS facilitators use the following strategies: information dissemination, normative and prevention education (including resistance and social competency skills, such as communication, decision making, stress management, and resisting peer pressure), problem identification and referral, community-based process and environmental approaches.

3. How funds will be applied.

Wedgwood is seeking \$8300 to partially fund a Project Success Facilitator at Burton Middle School. The funds will be used to support a **.5 FTE Project Success Facilitator/Group Specialist** position within the Prevention Services Department at Wedgwood. Our current staffing structure puts a staff person in the school for 2 days per week with the 4 hours to be used for preparation, supervision meetings, and administrative duties. The 20-hour position provides the following activities:

Prevention Education with 125 students in 5-8 classrooms (6-8 sessions each)

Small Group Education/Individual Mentoring meetings offered to a minimum of 35 students.

Most small groups meet for a minimum of 3-5 times These groups are tailored to the needs of the school.

School-wide awareness campaigns for the entire student body in the school site (example Red Ribbon Week for substance use prevention and awareness)

One parent program per year and parent phone calls as needed.

Regular meetings with school leaders and teaching staff

Regular presence in the school site making the facilitator available for student referrals and questions as needed.

4. A complete budget and budget narrative.

Please see attached

5. A sustainability plan.

Wedgwood receives other SUD block grant and PA2 funds to support SUD prevention services/Project Success (funded through the LRE procurement) to implement Project Success in two other school sites, and summer programs at the York Creek Community Center and Lighthouse

Academy. Wedgwood's Project Success, like so many of our programs, also relies on the generosity of our donors and community partners. Our team is dedicated to continually finding organizations that align with the goals of Project Success and Wedgwood's mission. We continue to seek new funding sources to maintain the programs sustainability.

7. A list of other sources of funding (Block Grant, Specialty Grant, Medicaid, other) that have been considered and why these sources were not used.

Current Block grant and PA2 funds received are used to fund two other school sites and summer programs, which includes two .5 FTEs as well as the needed supplies/materials, mileage, training and administrative costs to oversee them. These funds are also used to partially support the third site at Burton Middle School but are not enough to maintain the program for the duration of this fiscal year. The budget will fall short by \$8300. The ARPA funds which were terminated allowed Wedgwood to continue to fund a 3rd school site which will not be possible to maintain with the current SUD Prevention funds.

PROGRAM BUDGET SUMMARY
LAKESHORE REGIONAL ENTITY

Use **WHOLE DOLLARS** Only

ATTACHMENT 6A

PROGRAM PREVENTION 3 ARPA		PROJECT PROJECT SUCCES	DATE PREPARED 4/14/2025	Page 1	Of 4
GRANTEE NAME Wedgwood Christian Services			BUDGET PERIOD From: ##### To: 9/31/25		
MAILING ADDRESS (Number and Street) 3300 36th Street SE			BUDGET AGREEMENT <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT		AMENDMENT #
CITY Grand Rapids	STATE MI	ZIP CODE 49512	FEDERAL ID NUMBER 38-1918221		
EXPENDITURE CATEGORY				TOTAL BUDGET (Use Whole Dollars)	
1. SALARY & WAGES				\$4,499	
2. FRINGE BENEFITS				\$1,073	
3. TRAVEL				\$273	
4. SUPPLIES & MATERIALS				\$708	
5. CONTRACTUAL					
6. SUBAWARD (Subcontractors-Subrecipients)					
7. EQUIPMENT					
8. OTHER EXPENSES					
				\$1,069	
9 TOTAL DIRECT EXPENDITURES (Sum of Lines 1-7)				\$7,622	
10 INDIRECT COSTS: Rate #1 %				\$678	
INDIRECT COSTS: Rate #2 %					
11 TOTAL EXPENDITURES				\$8,300	

SOURCE OF FUNDS:

12. FEES & COLLECTIONS				\$	-
13. LRE AGREEMENT				\$	8,300
14. LOCAL				\$	-
15. FEDERAL				\$	-
16. OTHER(S)					
				\$	-
				\$	-
				\$	-
17. TOTAL FUNDING				\$	8,300

If this is red, it does not balance with Total Expenditures

AUTHORITY: P.A. 368 of 1978	The Department of Health and Human Services is an equal opportunity
COMPLETION: Is Voluntary, but is required as a condition of funding.	employer, services and programs provider.

**PROGRAM BUDGET - COST DETAIL SCHEDULE
LAKESHORE REGIONAL ENTITY**

ATTACHMENT 6B

Page
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Use WHOLE DOLLARS Only

PROGRAM		PROJECT	BUDGET PERIOD		DATE PREPARED
PREVENTION 3 ARPA		PROJECT SUC	From: 4/17/2025	To: 9/31/25	4/14/2025
GRANTEE NAME Woodstock Christian Services	FEDERAL ID # 38-1918221	BUDGET AGREEMENT <input type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT			AMENDMENT #
1. SALARY & WAGES:				POSITIONS REQUIRED	TOTAL SALARY
POSITION DESCRIPTION		COMMENTS			
Group Specialist				0.100	\$ 4,499
1. TOTAL SALARY & WAGES:				0.100	\$ 4,499
2. FRINGE BENEFITS: (Specify)			Composite Rate %		
<input checked="" type="checkbox"/> FICA	<input type="checkbox"/> LIFE INS	<input type="checkbox"/> DENTAL INS	23.85%		\$ 1,073
<input checked="" type="checkbox"/> UNEMPLO	<input type="checkbox"/> VISION	<input checked="" type="checkbox"/> WORK COMP			
<input checked="" type="checkbox"/> MEDICAL	<input type="checkbox"/> HEARING INS	<input type="checkbox"/> Tuition Remission (list amount)			\$ -
<input checked="" type="checkbox"/> RETIRE	<input checked="" type="checkbox"/> DISABILITY	OTHER (specify):			
				2. TOTAL FRINGE BENEFITS:	\$ 1,073
3. TRAVEL: (Specify if category exceeds 10% of Total Expenditures)					
250 miles at \$0.59/mile; Conferences - \$125					\$ 273
3. TOTAL TRAVEL:					\$ 273
4. SUPPLIES & MATERIALS: (Specify if category exceeds 10% of Total Expenditures)					
Miscellaneous Supplies and Materials					\$ 708
lap top, camera, speakers, signature pad, monitor, keyboard					
4. TOTAL SUPPLIES & MATERIALS:					\$ 708
5. CONTRACTUAL					
<u>Name</u>	<u>Address</u>	<u>Amount</u>			

					5. TOTAL CONTRACTUAL:	\$	-
6. SUBAWARDS (Subcontractors-Subrecipients)							
<u>Name</u>		<u>Address</u>			<u>Amount</u>		
					6. Total SubAward	\$	-
7. EQUIPMENT: (Specify)					Amount		
					7. TOTAL EQUIPMENT:	\$	-
8. OTHER EXPENSES: (Specify if category exceeds 10% of Total Expenditures)					Amount		
Communication:							
Space Cost:					\$	544	
Others (explain):							
Rent							
Other - HR/IT/Training					\$	316	
Other - Professional Liability Insurance					\$	209	
					8. TOTAL OTHER EXPENSES:	\$	1,069
9. TOTAL DIRECT EXPENDITURES: (Sum of Totals 1-7)					9. TOTAL DIRECT EXPENDITURES:		
					\$	7,622	
10. INDIRECT COST CALCULATIONS:							
Rate #1 Base \$		7,622	x Rate		8.89%	\$677.60	
Rate #2 Base \$		7,622	x Rate				
					10. TOTAL INDIRECT EXPENDITURES:	\$	678
11. TOTAL ALL EXPENDITURES: (Sum of lines 8-9)					11. TOTAL ALL EXPENDITURES:		
					\$	8,300	
AUTHORITY: P.A. 368 of 1978					The Department of Health and Human Services is an equal opportunity employer, services and programs provider.		
COMPLETION: Is Voluntary, but is required as a condition of funding.							
DCH-0386(E) (Rev 8/15) (EXCEL) Previous Edition Obsolete					<i>Use Additional Sheets as Needed</i>		

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

NOTE: The Grantee will complete the yellow shaded cells.
The Other cells will be automatically calculated.

GRANTEE NAME:	Wedgwood Christian Services
GRANT PROGRAM NAME:	PREVENTION 3 ARPA
GRANT PROJECT (if applicable):	PROJECT SUCCESS

A. TOTAL BUDGETED PROGRAM EXPENSES

1	Salaries and Wages	4,499	
2	Fringe Benefits	1,073	
3	Employee Travel and Training/Conferences	273	
4	Supplies and Materials	708	
5	Subawards/Subrecipient Services	-	
6	Contractual - Professional and Personnel Services	-	
7	Communications	-	
8	Rent Expense	-	
9	Space Expenses	544	
10	Capital Expenditures - Equipment and Facilities	-	
11	Client Assistance - Rent		
12	Client Assistance - All Other		
13	Other Expenses	525	
14	Volunteer Salaries and Wages		
15	Volunteer Fringe Benefits		
16	Volunteer Travel and Training		
Total Program Expenses			7,622.01

B. EXCLUDED EXPENSES

Rent Expense			-
Capital Expenditures - Equipment and Facilities			-
Client Assistance -Rent			-
Tuition Remission			-
Scholarships and Fellowships			
Participant Support Costs			
Charges for Patient Care			
Portion of Subaward in Excess of \$25,000			
	Subrecipient Name	Total Budgeted	
1)	0	-	-
2)	0	-	-
3)	0	-	-
4)	0	-	-
5)	0	-	-
6)	0	-	-
7)	0	-	-
8)	0	-	-
9)	0	-	-
10)	0	-	-
11)	0	-	-
12)	0	-	-
13)	0	-	-
14)	0	-	-
15)	0	-	-
16)	0	-	-
17)	0	-	-
18)	0	-	-
19)	0	-	-
20)	0	-	-
21)	0	-	-
22)	0	-	-
23)	0	-	-
24)	0	-	-

25)	0	-	-
Total Excluded Expenses			-

C.	TOTAL BUDGETED MODIFIED DIRECT COSTS	7,622.01
D.	CALCULATED BUDGETED DeMINIMIS EXPENSES	762.20

Updated October 2022

Budget Narrative:

Briefly describe and justify the projected costs for each budget category. The narrative must include costs budgeted for the specified LRE funded project only.

Personnel: **\$ 5,572**

This category represents .10 FTE (8 Hours/week from April 17, 2025 to Sept. 31, 2025) staff persons employed on a full or part-time basis by Wedgwood Christian Services ("Wedgwood"). These hours include: a Community Group Specialist who will implement the Project Success Program in 1 school site. This category includes FICA (7.65% of salaries), health insurance (11.72% of salaries), retirement (1.50% of salaries), workers compensation (1.91% of salaries), long-term disability (.82% of salaries) and unemployment (.25% of salaries)

Travel: **\$ 273**

Transportation costs include mileage reimbursement (\$0.59/mile) for Project SUCCESS Staff listed above to travel to school and community sites for program implementation, attend coalition and community meetings and attend training, conferences and provider meetings to support program goals.

Supplies & Materials: **\$ 708**

Expenses in this category include curriculum supplies and teaching materials to facilitate prevention Education, small group intervention and school awareness activities, parent programs, summer community programs and incentives to encourage youth participation (\$433)
 Photocopying handout materials and printing flyers for community events (\$75)□
 Food includes snacks for groups and incentives for students to participate (\$100)□
 Office supplies (\$100)

Subcontracts: **\$ -**

Equipment: **\$ -**

Other Expenses: **\$ 1,069**

Occupancy Costs (\$544)□
Insurance (\$209)
Human Resource Management (\$134.50)
Staff Training (\$29)
Information Technology (\$152.5)

Indirect Costs:

\$ 678

Management and General Administration