

Policy 4.1

POLICY TITLE:	PROCUREMENT OF PROVIDER AND MCO SERVICES	POLICY # 4.1	
Topic Area:	Provider Network Management	ISSUED BY: Chief Executive Officer APPROVED BY: Board of Directors	REVIEW DATES
Applies to:	Entity Operations; All CMHSP Programs		11/21/13 2/1/15
Developed and Maintained by:	CEO and Designees		2/29/16 9/16/20
			12/16/21 12/10/24
Supersedes:	N/A	Effective Date: January 1, 2014	Revised Date: 12/16/2021

I. PURPOSE

To establish a uniform procurement process for obtaining goods and services on behalf of the Entity, and to establish a bid review process for individuals or organizations that respond to a Request for Proposal issued.

II. POLICY

It is the policy of the Lakeshore Regional Entity (the "Entity") to:

- A. Assure compliance with State and Federal Procurement laws and regulations when sub-contracting for goods and services to meet the needs of beneficiaries.
- B. Assure that the Entity selection procedures and practices do not discriminate against providers that serve high-risk populations or specialize in conditions that require costly treatments.
- C. Assure that sub-contracted providers have not been excluded from participation in federal health care programs.

The Entity and Entity member CMHSPs are responsible for ensuring that quality services are available throughout the region for all beneficiaries. The Entity provider and MCO procurement will follow the Entity Financial policies and procedures.

III. APPLICABILITY AND RESPONSIBILITY

This policy applies to the Entity and its Provider Network.

IV. MONITORING AND REVIEW

This policy is reviewed by the Chief Executive Officer and Designees on an annual basis.

V. DEFINITIONS

ROAT: Regional Operations Advisory Team

VI. RELATED POLICIES AND PROCEDURES

- A. Policy 2.7 – Procurement of Goods and Vendor Services

- B. Procurement Procedure
- C. Policy 10.17 Management Delegation and Executive Limitations

VII. REFERENCES/LEGAL AUTHORITY

- A. MDHHS Medicaid Specialty Supports and Services Contract
- B. MDHHS Procurement Technical Requirement
- C. 45 CFR Part 74
- D. 42 CFR § 434
- E. 42 CFR 438
- F. 45 CFR 92.36
- G. Social Security Act Section 1128

VIII.

Date of Change	Description of Change	Responsible Party
12/16/2021	Added language, related policies/procedures, references	CEO and Designees