

Policy #10.22

POLICY TITLE: LRE Board of Directors Orientation	POLICY # 10.22	REVIEW DATES	
Topic Area: LRE Board Policies Applies to: LRE Board of Directors, LRE CEO Developed and Maintained by: LRE CEO or Designee Supersedes: N/A	ISSUED BY: LRE Board of Directors Chief Executive Officer APPROVED BY: LRE Board of Directors Chief Executive Officer		
	Effective Date: 1/24/2024	Revised Date:	

I. PURPOSE

In order that newly appointed Board members may cast informed votes and function effectively as Lakeshore Regional Entity (LRE) Board members, the Board and Chief Executive Officer (CEO) will extend to them the fullest measures of courtesy and cooperation and will make every reasonable effort to orient newly appointed Board members to the organizations purpose, strategic direction and Board functions, policies, procedures and current issues.

II. POLICY

The Board, through the CEO, will provide new members with copies of or access to appropriate publications, such as the LRE policy manual, the region's Operating Agreement, the Board Bylaws, its Strategic Plan and current fiscal year budget.

The Board Chairperson, CEO and executive assistant will schedule and arrange for an orientation session for new Board members as soon as practicable after appointment. A reasonable amount of time will be provided for discussion of the following possible topics:

1. The roles, responsibilities and conduct of the Board and individual members;
2. The Board fiduciary responsibility and integrity obligations;
3. Basic operational procedures of the Board;
4. Placement of items on the agenda;
5. The role of councils, committees, subcommittees and advisory committees;
6. Conflict of Interest;
7. Appropriate responses of an individual member when a request or complaint is made directly to him/her by a regional stakeholder, consumer, provider or community member;
8. How Board members, in fulfilling their duties, may request information concerning the organizations operations, finances and personnel;
9. Protocol for interacting with the media; and
9. Other relevant topics.

III. APPLICABILITY AND RESPONSIBILITY

This policy applies to the Entity Board of Directors.

IV. MONITORING AND REVIEW

This policy is reviewed by the LRE Board of Directors and the CEO or designee on an annual basis.

V. DEFINITIONS

CEO: Chief Executive Officer
LRE: Lakeshore Regional Entity
SUD: Substance Use Disorder

VI. REFERENCES AND SUPPORTING DOCUMENTS

PIHP-MDHHS Contract
Open Meetings Act
Operating Agreement
Bylaws
Strategic Plan

VII. RELATED POLICIES AND PROCEDURES

Board Governance
Board Member Conduct
Conflict of Interest

VIII. CHANGE LOG

Date of Change	Description of Change	Responsible Party
1/24/24	NEW	Chief Executive Officer

